

EDAWN'S TIPS FOR JOB SEEKERS

Our community has a number of options to help job seekers navigate the market but being faced with so many options can be overwhelming. This list is meant to provide suggestions for navigating and utilizing the wealth of resources available. It's strongly recommended seekers utilize all of these resources and others that may be available to them.

1

Explore workliveplayrenotahoe.com www.workliveplayrenotahoe.com

Learn more about the key industries, job opportunities, and lifestyle features in the Reno-Sparks-Tahoe region. The Work section breaks out companies by industry and provides links to open job positions. Seekers are encouraged to submit their resume on the WorkLivePlay website and apply to jobs directly. Submitting your resume online will get you connected to a community liaison who can help follow up on applications.

2

Register and engage with the American Jobs Center www.employnv.gov

The Reno Job Connect office, aka the American Jobs Center, located in Reno Town Mall is Reno's one-stop center for employment resources. After helping to register job seekers on EmployNV, staff will help seekers access additional resources if there are barriers to employment and the seeker qualifies for available programs.

3

Post your resume on Job Boards indeed.com | unr.joinhandshake.com/login

- Indeed and others have many listings for Northern Nevada. Search for Reno, Sparks, Fernley, and McCarran for opportunities in the metro area of Northern Nevada. Your resume can also be uploaded to your file so that you can be found by employers and recruiters.
- UNR Alumni are encouraged to post their resumes and can review opportunities on Handshake.

4

Use EDAWN's Primary Company List www.edawn.org/existing-business/primary-company-list

Research the hundreds of companies in the region whose revenue is primarily generated from outside the State of Nevada (primary companies). This downloadable Excel spreadsheet is sortable by industry and provides an overview of many of the companies in Washoe, Storey, and portions of Lyon County.

5

Get Social & Network! LinkedIn.com | thechambernv.org | ncet.org | www.winevada.com | 1millioncups.com/reno

Clean up your LinkedIn profile - contacts and hiring managers will most likely use it to get a feel for who you are when you apply. You may also use LinkedIn to find employees that work for companies you're interested in. Reach out to them and start a conversation. Reno is a networking town - it never hurts to expand your circle!

6

Explore remote employment options upwork.com | gocatalant.com | flexjobs.com | toptal.com | andela.com

There are a number of online remote work platforms, some specialized and some general, and more are popping up all the time. Register with as many as you can manage and see if you can make remote work work for you. See EDAWN's Tips for Accessing Remote Work for details on several of these programs.

7

Consider working with a recruiting agency web.thechambernv.org/Employment-AgenciesService | intellisource.com

Many companies have resources for temporary or permanent, entry level or professional positions.

8

Take another look at your approach discoverpodium.com

Discover Podium delivers career services for professionals in transition including career positioning, managed job search, and interview and salary advice.

9

Explore pathways to a new career newnevadajobs.com

Learn more about the region's high-demand industries and resources for accessing new careers.

Please contact Amy Fleming with questions: fleming@edawn.org



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