TURNOVER PRODUCT. NOT PEOPLE.

IntelliSource is the largest employer in the northern Nevada market. We bring a unique and flexible approach that yields over a 95% fill ratio, high retention rates and success for our partners through our innovative recruiting process.

Recognized as a new and expanding business by EDAWN, IntelliSource offers everything from a full managed services model to a contract-to-hire approach.

With an established market presence and reliable team, IntelliSource is excited to fill your warehouse with the best employees in Reno.

text  GOALS to 99000
call  775.386.6113
e-mail  info@intellisource.com
visit  intellisource.com

Our business – and our approach – is personal.
EDAWN has created this Employer Workforce Resource Guide for use by employers in the region. The guide provides a straightforward reference to help you navigate the numerous workforce development resources that exist in the area. Our hope is that this guide will enable you to quickly find training and educational programs that meet your needs, help you connect with internship and apprenticeship programs, and provide a place for you to post open positions when seeking job candidates. In order to provide access to the most current, updated information possible and to keep the guide simple, we have provided links to many of the resources where you can obtain more detailed information.

A list of our Platinum, Presidential Gold and Gold EDAWN Investors has also been included on the last two pages of this guide. When seeking products and professional services in the community we encourage you to do business with our Major Investors. Major Investors are the people and organizations that have invested significantly in the economic vitality of the community. Without these companies, and the support of all EDAWN investors, the staff could not achieve their mission: to attract, expand, retain and grow local primary businesses to create jobs and improve the quality of life in our region.

Please feel free to reach out to me or any one of the team members if you have questions or would like more information. We appreciate your presence in the region, and your contribution to the economic diversity of Northern Nevada.

Sincerely,

Nancy McCormick

Nancy McCormick
Senior Vice President Retention, Expansion and Workforce Development, EDAWN
POST OPEN POSITIONS

EmployNV – Post open positions directly and check for candidates on the regional job board. www.employnv.gov

DETR’s mission is to provide Nevada’s businesses with access to a qualified workforce and encourage equal employment opportunities. Posting positions on EmployNV site provides employers with access to all employees statewide who are seeking employment and have registered in the system.

EmployNV offers recruiting, retention, training and retraining, and outplacement services, as well as valuable information on labor law and labor market statistics.

- Job matching and referral
- Referral to supportive employment services
- Referral to Workforce Innovation and Opportunity Act training providers
- Veterans’ employment services and Bureau of Vocational Rehabilitation

Reno EmployNV 775-284-9600

Sparks EmployNV 775-284-9520

Carson EmployNV 775-684-0400

University of Nevada Reno (UNR)
Katia Albright
UNR Handshake
775-682-7114
kalbright@unr.edu
www.unr.edu/career/employers

Truckee Meadows Community College (TMCC) – Post jobs at: www.tmcc.edu/career-hub/for-employers/services-for-employers

Western Nevada College (WNC)
www.wnc.edu/forms/jobs/off-campus/

Sierra Nevada College
https://www.sierranevada.edu/community/community-info/
Western Governor’s University (WGU)
Danielle Dottolo, Employer Relations Coordinator
866-895-9660 ext. 7284
danielle.dottolo@wgu.edu
https://www.wgu.edu/career-services/employers/start-recruiting.html

Career College of Northern Nevada (CCNN)
Melissa Cinko, Director of Placement Services
775-284-8689
mcinko@ccnn4u.com
www.cccn.edu/contact/for-employers

Handshake
Handshake is the largest emerging talent recruiting platform connecting employers, talent, and colleges in one place. Most local and regional schools utilize the platform to connect students with internship and career opportunities and for registering for career fairs and other recruiting or informational events. https://joinhandshake.com/

JOIN Inc. – A private, non-profit workforce development agency providing tuition paid occupational training and job placements to clients seeking careers, financial stability and personal success. Denise Castle, Executive Director
775-461-3930 Ext.22
dcastle@join.org
www.join.org


Charter College
Shane Reeder, J.D.
Director of New Business and Innovative Program Development
775-525-2192
shane.reeder@chartercollege.edu
www.chartercollege.edu
REFERRAL + MATCHMAKING SERVICES

Community Services Agency (CSA) – Private nonprofit providing a common platform on which business, education, economic development, and community stakeholders share a vested interest in workforce collaboration to provide creative opportunities that support and grow our State’s economy through job growth, vocational training, placement for in-demand jobs, and early education.
Aubrey Nelson, Program Coordinator
775-786-6023 Ext.205
anelson@csareno.org
www.csareno.org

iCelerate™
Job training & placement and value-added outsource contract manufacturing and assembling for people with disabilities to gain paid employment in retail, grounds maintenance, light and mechanical assembly, and offsite janitorial contracts.

Allison Cunningham, Job Training & Placement
775-829-7400, ext. 312
allison.cunningham@hsireno.com

Colleen Miller, Contract Manufacturing
775-829-7400, ext. 121
colleen.miller@hsireno.com

Rural Synergy Foundation
Creates a bridge between untapped rural talent and Reno’s employers by providing remote outsourcing and staff augmentation services.

Heather Tufts, Founder/Director
heather@ruralsf.org
www.ruralsf.org
Work For Warriors
Work for Warriors Nevada will improve your company’s ability to take advantage of outsourced recruitment solutions, through advertising, marketing, and job fairs that deliver pre-screened, skilled candidates all at no cost to your business.

John Sanchez
775-384-5848
John.Sanchez@workforwarriorsnv.org
www.workforwarriorsnv.org

INTERNSHIP PROGRAMS

WCSD Internships
380 Edison Way, Reno, Nevada 89502
Bett Korinek (Elizabeth), Work-Based Learning Facilitator
776-861-4451
ekorinek@washoeschools.net

Truckee Meadows Community College (TMCC)
Sidney Sullivan, Program Director
775-857-4987
ssullivan@tmcc.edu
https://www.tmcc.edu/career-hub/for-employers/services-for-employers

University of Nevada Reno (UNR)
Internship Development and Employer Relations
Nevada Career Studio, the University’s Central Career Services Office
Katia Albright
775-682-7114
kalbright@unr.edu
https://www.unr.edu/career/employers

Western Nevada College (WNC)
Georgia White, Director of Career and Technical Education
775-445-3348
gorgia.white@wnc.edu
Western Nevada College (WNC)
Kyle Dalpe, President
775-445-4431
kyle.dalpe@wnc.edu

LifeWorks Nevada
Post intern, apprentice, and on-the-job training opportunities at the new Nevada Governor’s Office of Workforce Innovation (OWINN) statewide work-based learning hub. The hub allows businesses to learn about apprenticeships, find career technical education (CTE) schools by industry and zip codes, connect to classroom speakers and find relevant work-based learning resources.

www.lifeworksnv.org

Bishop Manogue High School
Bri Thoreson
bri.thoreson@bishopmanogue.org

Jill Johnson
jill.johnson@bishopmanogue.org
775-336-6000
www.bishopmanogue.org

Reno-Sparks Indian Colony-Summer Youth Program
Positive work experience/internships are provided to RSIC enrolled youth, pre-college and college students. Gaylene Williams, 477 Program Manager
775-329-6114, ext. 5101
gwilliams@rsic.org

APPRENTICESHIP PROGRAMS

Apprenticeship programs support structured on-the-job training in high-growth industries such as health care, construction, manufacturing, and technology. For information contact:

LifeWorks Nevada
Post intern, apprentice, and on-the-job training opportunities at the Nevada Governor’s Office of Workforce Innovation (OWINN) statewide work-based learning hub. The hub allows businesses to learn about apprenticeships, find career technical education (CTE) schools by industry and zip codes, connect to classroom speakers, and find relevant work-based learning resources.
www.lifeworksnv.org
Nevada System of Higher Education (NSHE)
Cheryl Olson, NSHE Apprenticeship Navigator Workforce Development and Community Colleges
775-784-3410
colson@nshe.nevada.edu

Truckee Meadows Community College (TMCC)
Nevada’s Apprenticeship Project – For new and existing employees to increase their skills, knowledge and abilities, while employers benefit from better retention and increased loyalty.
775-856-5304
apprenticeship@tmcc.edu
www.nvapprenticeship.org

Western Nevada College (WNC)
Georgia White, Director Career and Technical Education
775-445-3348
gorgiawhite@wnc.edu
Kyle Dalpe, President
775-445-4431
kyle.dalpe@wnc.edu

TRADE-SPECIFIC PROGRAMS
TMCC offers certificate-of-achievement programs to provide students with the skills, knowledge and abilities to work in one of the building or utility trades. In addition to general education requirements, the student will complete skill-specific courses and on-the-job training. To apply, please contact Northern Nevada Apprenticeship Coordinators Association for program requirements.
775-772-7146
info@buildingtradejobs.org
www.buildingtradejobs.org

Associated Builders and Contractors Inc.
Northern Nevada Apprenticeship Coordinators Association - NNACA
The Northern Nevada Apprenticeship Coordinators Association sponsors several apprenticeship programs, as listed below, through its member organizations.

www.buildingtradejobs.org

- Construction Craft
- Laborers
- Electricians
- Heat and Frost Insulators
- Ironworkers
- NV Energy
- Operating Engineers
- Painters & Allied Trades
- Plasterers & Cement Masons
- Plumbers & Pipefitters
- Sheet Metal Workers
- Stationary Engineer

WGU Nevada – Part of Western Governors University – Software Development Program
This program is all about creating outstanding software developers at the enterprise level. It is presented in two tracks, allowing students to become fluent in either Java or C#. All courses are online.

https://www.wgu.edu/online-it-degrees/software-development-bachelors-program.html

HIGH SCHOOL CAREER & TECHNICAL EDUCATION PROGRAMS

Career and Technical Education Programs provide industry-specific education to high school level students and can be a good source of candidates for entry level positions.

Students are given two different types of assessments upon program completion. The Workplace Readiness Skills Assessment measures student proficiency in the Employability Skills for Career Readiness state standards. The end-of-program technical assessments are program specific and measure the skill attainment of students who have completed a program course and are aligned to State standards.

Consider offering a company tour, guest speaking as an expert in the classroom, and offering an internship to create a pipeline of future employees.
TO SUPPORT THE DEVELOPMENT OF OUR HIGH SCHOOL TALENT, REACH OUT TO:

**Education Alliance**
A community partnership that fosters educational excellence and student achievement in Washoe County through leadership, advocacy, resource development and industry connection.

[www.ed-alliance.org](http://www.ed-alliance.org)

**WCSD Academy for Career Education (ACE High School)**
Public charter high school. A Full-time, Career and Technical Education High School where students earn high school and college training and credit in: Building Trades, Diesel Technology, Machine Technology, Energy Technology and Architectural and Technical CADD. Through a unique partnership with TMCC, ACE students can also earn technical certificates for any program at TMCC’s Applied Technology Center, including Welding, Automotive, Production Technology and more.

**WCSD Signature Academies & CTE**
CTE is broadly organized in six program areas. Each area includes a multitude of specific programs aligned by career cluster and to one or more career pathways. Guidance and counseling services and standards apply to all programs including Agricultural and Natural Resources, Business and Marketing Education, Family and Consumer Sciences, Health Science and Public Safety, Information and Media Technologies and Skilled and Technical Sciences.

Josh Hartzog, Director
775-327-3945
jhartzog@washoeschools.net

**TMCC High School Technical Pathway Students**
Graduate with a high school diploma, and a college certificate of achievement or skills certificate at the same time. The certificates include programs in advanced manufacturing; architecture; automotive; construction management; diesel technology; Computer Numerical Control (CNC) machine technician; energy technologies; Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R); logistics technician; advanced manufacturing and robotics; and welding. [www.tmcc.edu/appliedtech/high-school-programs](http://www.tmcc.edu/appliedtech/high-school-programs)

**TMCC High School**
TMCC High School is a partnership between Washoe County School District and Truckee Meadows Community College. TMCC High School is an early college high school on a college campus. TMCC High School offers two options for motivated, academically prepared students.
775-674-7660
[www.washoeschools.net/tmcchs](http://www.washoeschools.net/tmcchs)
COMMUNITY PARTNERS: WORKFORCE DEVELOPMENT

WIOA SERVICE PARTNERS

Workforce Innovation Opportunity Act (WIOA)
WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. United States Department of Labor – WIOA Information Site

Below is a list of contracted service organizations providing development and career readiness services aligned with WIOA in Northern Nevada. For additional info, visit nvworkforceconnections.org.

Adult and Dislocated Worker Programs
- Community Chest, Inc.
- Community Services Agency
- JOIN Inc.
- Ridge House

Out-of-School Youth Programs
- Community Chest, Inc.
- Community Services Agency
- JOIN Inc.
- Northern Nevada Electrical Workers Joint Apprenticeship and Training Committee
- Northern Nevada Literacy Council

National Dislocated Worker Grant Programs
- Community Chest, Inc.
- Community Services Agency
- JOIN Inc.
- Nevada Hospital Association
- Northern Nevada Electrical Workers Joint Apprenticeship and Training Committee
- Ridge House
- University of Nevada, Reno – Center for the Application of Substance Abuse Technologies
Service providers work directly with employers on customized training programs to prepare workers for employment in a variety of industries. Funding originates via the Workforce Innovation and Opportunity Act and are distributed to provide training services to youth, and adult and dislocated workers via Nevadaworks.

www.nevadaworks.com

For a list of WIOA-funded service providers and profiles go to:
www.nevadaworks.com/service-providers

For a list of training providers go to:
www.nevadaworks.com/training-providers

EDUCATION PARTNERS

NEVADA SYSTEM OF HIGHER EDUCATION (NSHE)

The Nevada System of Higher Education is a state government unit in Nevada that oversees its public system of colleges and universities. It was formed in 1968 to oversee all state-supported higher education in the state.

Nevada System of Higher Education (NSHE)
Cheryl Olson, NSHE Apprenticeship Navigator Workforce Development and Community Colleges
775-784-3410
colson@nshe.nevada.edu

UNR Career Studio
Katia Albright, Internship Development and Employer Relations Nevada Career Studio, the University’s Central Career Services Office
775-682-7114
kalbright@unr.edu
www.unr.edu/career

UNR College of Engineering
Joseph Bozsick, Internship and Career Support Coordinator
775-682-7736
jbozsick@unr.edu
www.unr.edu/engineering
UNR Engineering Senior Capstone Projects
Steven King P.E.
Sking2@unr.edu
www.mechecapstone.blogs.unr.edu

UNR College of Business
Jim McClenahan, Director of Corporate Relations and Outreach
775-784-4852
jmcclenahan@unr.edu
www.unr.edu/business

UNR Extended Studies
Jodi Herzik, Executive Director, Professional Development and Academic Credit Options
775-682-6420
jodim@unr.edu
www.extendedstudies.unr.edu

Shannon Harris, Associate Director
775-682-7556
shannonharris@unr.edu
www.extendedstudies.unr.edu

Sandy Best, Program Coordinator
775-784-4498
smbest@unr.edu
www.extendedstudies.unr.edu

TMCC Career Hub
Sidney Sullivan, Program Manager
775-829-9082
ssullivan@tmcc.edu

Kelly Wong, Student Professional Development Coordinator
775-674-7649
kwong@tmcc.edu

TMCC Technical Sciences Division
The Technical Sciences Division offers a diverse selection of career training programs including: Construction, Manufacturing, Transportation, Criminal Justice, Paralegal/Law, and Computer Information Technology.

Kreg Mebust, Interim Dean
775-856-5322
kmebust@tmcc.edu
TMCC Center for Applied Logistics Management (CALM)
Brian Addington, Director
775-824-8654
baddington@tmcc.edu

TMCC Educational Programs Inspiring Community (EPIC) – Offers professional success courses and customized training for employers. Also offers non-credit programs to help potential employees gain basic skills needed for employment.
Bruncha Milaszewski, Program Director Workforce Development 7
75-824-3819
bmilaszweski@tmcc.edu
www.tmcc.edu/wdce

TMCC Adult Basic Education – Offers high school equivalency and English learner language classes. Cynthia Pierrott, Program Director
775-829-9026
cpierrott@tmcc.edu
www.tmcc.edu/abe

TMCC Veterans Resource Center
Felipe Gutierrez De Alba, Coordinator
775-337-5655
fgutierrezdeal@tmcc.edu
www.tmcc.edu/veterans-benefits/resource-center/

TMCC Veterans Upward Bound Program
Veterans Upward Bound Program helps veterans prepare for success in college and other post-secondary training. VUB offers a wide array of services and activities to meet the individual educational needs and career aspirations of the veteran.
Robert Hernandez, Director
775-829-9007
rhernandez@tmcc.edu
www.tmcc.edu/veterans-upward-bound

Desert Research Institute (DRI)
Jospeh Grzymski, Ph.D, Senior Director of DRI’s Applied Innovation Center
775-673-7478
joe.grzymski@dri.edu
www.dri.edu
DRI Training and Internship in Cybersecurity
Meghan Collins, Education Program Manager
775-673-7659
www.dri.edu/cybersecurity

Nevada State College
Offers remote custom training programs for employer upskilling.
Anthony Ruiz, Senior Advisor for Government Relations and Community Affairs
Anthony.Ruiz@nsc.edu
www.nsc.edu

Western Nevada College
Career & Technical Education (CTE) and Continuing Education will design and customize a training program for employers.
Georgia White, Director of Career and Technical Education
775-445-3348
georgia.white@wnc.edu
www.wnc.edu/cte

Kyle Dalpe, President
775-445-4431
kyle.dalpe@wnc.edu
www.wnc.edu/cte

Dana Ryan, Ph.D, Vice President (interim), Academic & Student Affairs
775-445-4431
dana.ryan@wnc.edu
www.wnc.edu/cte

HIGH SCHOOL EQUIVALENCY AND DEGREE COMPLETION

Bishop Manogue High School
Bri Thoreson
bri.thoreson@bishopmanogue.org

Jill Johnson
jill.johnson@bishopmanogue.org
775-336-6000
www.bishopmanogue.org
Charter College
Offers career training programs in health care, business, veterinary assistant, information technology, and select trade careers.
www.chartercollege.edu

Lake Tahoe Community College
Brad Deeds, Dean of Workforce Development and Instruction
530-541-4660, ext. 225
deeds@ltcc.edu

Northern Nevada Literacy Council (NNLC) – A community-based, non-profit organization dedicated to helping adult learners reach their educational goals so they can be successful in the future and gain employment. Offers English language learner, adult high school equivalency and citizenship courses.
www.nnlc.org

RISE Academy for Adult Achievement
Offers adult education (18+) towards completing high school, obtaining a High School Equivalency (HiSET/ GED), and/or learning English. They are an accredited Adult High School and part of the Washoe County School District.
Steve Constantino or Dawn Adams
775-337-9939
sconstantino@washoeschools.net or dmadams@washoeschools.net
www.washoeschools.net/rise

Sierra Nevada Job Corps (SNJC)
Provides academic and career training, employer support and graduate placement.
Leslie A Mix, Business Relations Specialist
775-789-0803
mix.leslie@jobcorps.org
www.sierranevada.jobcorps.gov

TMCC Adult Basic Education – Offers high school equivalency and English learner language classes.
Cynthia Pierrott, Program Director Adult Basic Education
775-829-9026
cpierrrott@tmcc.edu
www.tmcc.edu/abe
Women & Children’s Center of the Sierra
Empowers women to rise out of poverty with a comprehensive approach that includes ESL and GED (HiSet) education, job search, and preparation, a free diaper bank, crisis intervention, and information and referrals.
Pam Russell, Executive Director
775-825-7395
admin@waccs.org
www.WACCS.org

OTHER EDUCATION PARTNERS

Carrington College
Offers Associates Degree Programs and Certificate Courses for Health Care careers.
www.carrington.edu/schools/reno-nevada

Career College of Northern Nevada
Offers programs in Medical Assisting, Health Information Technology, Pharmacy Technician HVAC/R, Welding and Fabrication, Industrial Electronic Technology, and Information Technology.
www.ccnn.edu

Charter College
Offers career training programs in health care, business, veterinary assistant, information technology, and select trade careers.
www.chartercollege.edu

National Career Skills Institute
Offers private education programs covering multiple career programs.
www.national-career-skills-institute.com

Nevada Industry Excellence (NVIE) – Serves as the Nevada System of Higher Education Industrial Extension program and provides a variety of services and programs to improve processes, increase efficiencies and productivity. Nevada Industry Excellence’s expertise, access to grants, and established relationships provides invaluable support and the competitive edge that Nevada industries need to be successful.

Tom Simpkins, Director
775-784-6364
tsimpkins@nvie.nevada.edu
www.nevadaIE.com
Nevada Technology Academy
Training for the Internet of Things (IOT) and Cybersecurity certificate programs.
Kati Andreano, Director of Operations
775-849-4983
kandreano@multnomah.edu
www.multnomah.edu/resources/student-resources/career-services/

New Horizons Learning Group
Training in Microsoft Office, Adobe, many other applications, soft skills and other technical courses, including cybersecurity.
Kevin Tryon, Account Executive
775-300-7138
ktryon@nhlearninggroup.com
www.nhlearninggroup.com

Sierra Nevada College
866-412-4636
Admissions@Sierranevada.edu
www.sierranevada.edu

Sierra Nevada Job Corps (SNJC)
Provides academic and career training, employer support and graduate placement.
Leslie A Mix, Business Relations Specialist
775-789-0803
mix.leslie@jobcorps.org
www.sierranevada.jobcorps.gov

Western Governor’s University
Danielle Dottolo, Employer Relations Coordinator
866-895-9660 ext. 7284
danielle.dottolo@wgu.edu
https://www.wgu.edu/career-services/employers/start-recruiting.html
REGIONAL UNIVERSITY CONTACTS

We support our Tier 1 University, the University of Nevada, Reno (UNR) and collaborate with regional schools in Nevada and Northern California. There are 9 regional universities, mostly within 300 miles of Reno, NV. These universities provide a combined workforce pipeline of more than 200,000 students and graduates available for job placement and internship.

- University of Nevada, Reno
- WGU Nevada
- California State University, Sacramento
- University of California, Davis
- California State University, Chico
- University of California, Merced
- California State University, Fresno
- University of the Pacific
- University of Nevada, Las Vegas

www.edawn.org/workforce-resources

Handshake

Handshake is the largest emerging talent recruiting platform connecting employers, talent, and colleges in one place. Most local and regional schools utilize the platform to connect students with internship and career opportunities and for registering for career fairs and other recruiting or informational events. https://joinhandshake.com/

CONTINUING EDUCATION FOR EXISTING EMPLOYEES | INCUMBENT WORKERS

Truckee Meadows Community College (TMCC)

Nevada’s Apprenticeship Project
Helps employers of any size develop a registered apprenticeship program, and can serve as an apprenticeship intermediary on behalf of the employer. Registered apprenticeships combine supervised on-the-job training with related technical instruction. New hires and incumbent workers can take advantage of an apprenticeship to earn while they learn, while employers benefit from higher skill sets, better retention, and increased loyalty.
775-856-5304
apprenticeship@tmcc.edu
www.nvapprenticeship.org
New Horizons Learning Group
Training in Microsoft Office, Adobe, many other applications, soft skills and other technical courses, including cybersecurity.
Kevin Tryon, Account Executive
775-300-7138
ktryon@nhlearninggroup.com
www.nhlearninggroup.com

UNR Extended Studies
Offers individual courses and contract training programs.
Shannon Harris, Associate Director
775-682-7556
shannonharris@unr.edu
www.extendedstudies.unr.edu

Nevada State College
Offers remote custom training programs for employer upskilling.
Anthony Ruiz, Senior Advisor for Government Relations and Community Affairs
Anthony.Ruiz@nsc.edu
www.nsc.edu

HIRING VETERANS, GUARD AND RESERVE MEMBERS

Army Partnership for Youth Success (PaYS)
An Army recruitment tool and transition program for Army to civilian life. The PaYS program provides a 5-year pipeline of skilled candidates and the opportunity to hire current candidates.
Damon A. Stinger-Contractor, Marketing Analyst
(O) 703-614-9119; (C) 614-264-6605
damon.a.stinger.ctr@mail.mil
www.armypays.com

EmployNV – Veterans are among the prioritized population served by EmployNV. Posting jobs with EmployNV can help you find qualified Veterans for your positions.
www.employnv.gov
Work For Warriors
Contact Employment Coordinator if interested in posting positions.
John Sanchez
775-384-5848
john.sanchez@workforwarriorsnv.org
www.workforwarriorsnv.org

Empower America
Dedicated to solving the statewide workforce shortage with transitioning military veterans. By collaborating in this effort, they bring together best in class trainers, funding resources, technology and growing industry leaders.
Mario Pabon
760-265-1551
mario@weempoweramerica.com
www.weempoweramerica.com

MISCELLANEOUS WORKFORCE RELATED RESOURCES

Bureau of Vocational Rehabilitation DETR/State of Nevada
www.nv detr.org

Recruiting Roundtable
The Reno Recruiting Roundtable is a monthly forum to get help with hard-to-fill positions, share dual career candidates, discuss best practices, and stay updated on local issues relevant to your ability to attract talent. Veronica Chavez, Director, Workforce Development
775-829-3736
chavez@edawn.org

Education Alliance
A community partnership that fosters educational excellence and student achievement in Washoe County through leadership, advocacy, resource development and industry connection.
www.ed-alliance.org
iCelerate™
Job training & placement and value-added outsource contract manufacturing and assembling for people with disabilities to gain paid employment in retail, grounds maintenance, light and mechanical assembly, and offsite janitorial contracts.

Jonathan Rubio, Job Training & Placement
775-829-7400, ext. 312
jonathan.rubio@hsireno.com

Colleen Miller, Contract Manufacturing
775-829-7400, ext. 121
colleen.miller@hsireno.com

My Journey Home
Provides job placement services for those with a criminal background.
Elaine Voigt
775-223-0734
voigtelaine2@gmail.com
www.myjourneyhomenv.org

National Career Readiness Certification (NCRC) – ACT Workkeys
Developed for the manufacturing industry as an applicant screening tool to test reading skills, problem solving skills and mathematical skills.
Helen Scott, NSHE Specialist | TMCC Testing Service
775-673-7252
hscott@tmcc.edu
www.act.org/certificate

National Judicial College
The Nation’s leading provider of judicial education.
www.judges.org

National Council of Juvenile and Family Court Judges
Provides resources, knowledge, and training to professionals in the juvenile and family justice system.
www.ncjfcj.org

Nevada Association of Employers Business Resources and Employee Training
www.nevadaemployers.org
**Nevada Society for Human Resource Management**
This site contains a robust on-line resource list for job seekers and employers.
www.nvstatecouncil.shrm.org/nevada-workforce-readiness

**Northern Nevada Human Resource Association**
Human Resource Management (SHRM) committed to developing the HR profession globally.
www.nnhra.org

**Nevada Learn and Earn Advanced – Career Pathways, LEAP NSF INCLUDES Project**
For access to entry level employees that can grow with your organization.
David Shintani, Vice Provost, Undergraduate Education, Office of the Provost University of Nevada, Reno
(775) 784-1740
shintani@unr.edu

**Ridge House**
Offers comprehensive services including job placement to former offenders and individuals in recovery from addiction.
Rene Brooksher
775-322-8941 Ext. 114
rbrooksher@ridgehouse.org
www.ridgehouse.org/workforce-development

**Food Bank of Northern Nevada**
Bridges to a thriving Nevada includes training programs to assist in Workforce stability.
Kerry Kelly
775-331-3663
kkelly@fbnn.org

**Reno-Sparks Indian Colony – 477 Program**
Positive work experience/internships are provided to RSIC enrolled youth, pre-college and college students. Social competencies are enhanced through life-skills building sessions, job skills training, alcohol/drug prevention and education and independent living skills.
Gaylene Williams, 477 Program Manager
775-329-6114, Ext. 5101
gwilliams@rsic.org
Women and Children’s Center of the Sierra
Provide English Language Learner (ELL), High School Equivalency and STEAM classes as well as job search and preparation.
Pam Russell, Executive Director
775-825-7395
admin@waccs.org

Volunteers of America Shelter
Career Center supports clients of the Men’s, America/ReStart Women’s and the Family shelters with job placement.
Julianna Glock
775-324-2622 Ext. 101
jmayfield@restartreno.org
www.voa-ncnn.org/employment-services

TRANSPORATION

My Ride To Work – Transportation company offering safe, reliable and comfortable transportation services. 775-386-2218
www.myridetowork.com

RTC SMART TRIPS – Service that assists businesses by encouraging staff to use sustainable transportation.
775-348-POOL or 775-348-7665
www.rtcwashoe.com/public-transportation/rtc-smart-trips

Commute with Enterprise – Ridesharing platform that saves money on your way to work by linking 5-15 people who live and work in the same area.
775-325-2444
www.enterprise.rideshare.com

Scoop App – Convenient carpools with co-workers and neighbors.
Marissa Fuhrer, Head of Enterprise Sales Scoop Technologies, Inc.
www.takescoop.com/partners
CHILD CARE

Children’s Cabinet Subsidy Program
A financial assistance program for eligible parents who are working or seeking employment.
775-856-6200
www.childrenscabinet.org/child-care-resources/for-parents/help-paying-for-child-care

Community Services Agency (CSA)
CSA empowers individuals and families to become self-sufficient.
775-786-6023
www.csareno.org

HOUSING

Home Is Possible
Grant of up to 5% of the loan value to be used towards primary residence down payment and closing costs. (775) 687-2240
www.homeispossiblenv.org/page/buyers

Mortgage Credit Certificate
Helps first-time homebuyers and qualified veterans save around $2,000 in taxes annually. (775) 687-2240
www.homeispossiblenv.org/home-possible-mortgage-credit-certificate

The Village on Sage Street
Provides stability through housing to low-income individuals.
Apply Online or call (775) 499-5198
www.voa-ncnn.org/sagestreet

Cares Campus
The Nevada Cares Campus provides shelter and wrap-around services to help our region’s most vulnerable residents. Call (775) 329-4141 or email mailto:RegionalHomelessServices@washoeCounty.gov
https://www.washoeCounty.gov/homeless/Cares-Campus/index.php
INTRODUCING: THE DRIVE BEHIND YOUR WORKFORCE

A premier transportation company offering safe, reliable, and comfortable transportation solutions for your employees. My Ride to Work operates as an extension of your business and culture - committed to creating a positive passenger experience and on-time arrival for your workforce while reducing the harmful effects commuters can have on the environment.

My Ride to Work is the drive behind your workforce.

MyRideToWork.com
775.386.2218 P
5190 Neil Road; Sta 150
Reno, NV 89502
EDAWN GOLD INVESTORS

- ACCO Engineered Systems
- Acres Advisory Group
- Alpen Mortgage
- Arrow Electronics
- Bank of America
- Basin Street Properties
- Bender Group
- Biggest Little Investments LP
- Bishop Manogue Catholic High School
- Bombora, Inc.
- Brownstein Hyatt Farber Schreck, LLP
- Carrara Nevada
- CBRE
- Chase International Real Estate
- City of Fernley
- Clark/Sullivan Construction
- Colliers International
- Community Foundation of Northern Nevada
- Cushman & Wakefield
- Digiprint Corporation
- D.R. Horton, Inc.
- Gilbane Building Company
- Granite Construction Company
- Greenberg Trauig, LLP
- Helix Electric
- Intellisource
- Intermountain Electric, Inc.
- K7 Construction, Inc.
- Lansing Companies
- Las Vegas Raiders
- Lewis Apartment Communities
- Lewis Roca
- Locus Development Group, LLC
- Logic Commercial Real Estate
- Logically
- Lyon Living
- My Ride to Work
- Neeser Construction
- Nevada Gold Mines
- Northern Nevada Medical Center
- Novo Logistics
- PacStates
- Parsons Behle & Latimer
- Phelps Engineering
- Plenium Builders
- Porter Group, LLC
- Prominence Health Plan
- RE/MAX Gold
- Renewable Energy Park
- Reno Engineering Corporation
- Reno Gazette-Journal
- Reno Public Market LLC
- Reno Seed Fund
- RHP Mechanical Systems
- River City Logistics Inc.
- S3 Development Company, LLC
- Sierra Integrated Systems, LLC
- Sierra Pacific Federal Credit Union
- Sims Metal
- SR Construction
- Storey County
- Tesla, Inc.
- Toll Brothers
- Tolles Development Company
- Uline
- United Construction Company
- UPS
- U.S. Bank
- Value Venture Studio Inc
- Vidler Water Company
- Warehouse Equipment Solutions, Inc.
- Western Turf & Hardscapes
- Whitney Peak Hotel
Participate in EDAWN’s Annual Awards Ceremony, Hosted Every October, to Recognize the Success and Accomplishments of the Many Outstanding Primary Companies* In Our Regional Economy

EDAWN’S EXISTING INDUSTRY AWARDS CELEBRATING SUCCESS

Tech Innovation Award | Philanthropy Hero | Employees First | Small But Mighty | Leader in Sustainability Award | Manufacturing Excellence Award | Engagement with Education Award | Community Partner Award—Nominated Internally by EDAWN | Company of the Year | President’s Award

Nominate Companies & Purchase Tickets

EDAWNElites.org

*Primary Companies are those that generate more than 50% of their revenue from outside Nevada.
A CREATIVE WAY TO FILL TALENT GAPS: ACCESS REMOTE WORKERS

**Upwork**
A global freelancing platform where businesses and independent professionals connect and collaborate remotely.

**Upcounsel**
Network of over 5,000 experienced lawyers for one-time consults or an entire freelance legal department.

**FlexJobs**
Robust job posting site that includes full and part-time remote jobs, employee and freelance jobs, and on-site jobs with flexible schedules.

**Toptal**
Exclusive network of the top freelance software developers, designers, finance experts, product managers, and project managers in the world.

**MBO Partners**
Create solutions that give enterprises the tools they need to compete while also helping independent professionals succeed.

Access to a more diverse skill set, lower costs, and improved productivity make building a remote workforce appealing to employers. Many candidates love the flexibility, autonomy, and the better work-life balance that comes with remote working. About 43% of U.S. workers are already working remotely to some degree and 86% of people believe they’d be less stressed in a flexible job.

Visit [www.edawn.org](http://www.edawn.org) for additional Employer Workforce Resources
EDAWN's Recruiting Roundtable is a monthly forum to get help with hard-to-fill positions, share dual career candidates, discuss best practices, and stay updated on local issues relevant to your ability to attract talent.

The meeting is ideal for front-line recruiters and hiring managers who want to connect about the Reno job market. A calendar hold and agenda are sent to the registered group the week prior to each meeting with a recap of important topics after each discussion.

EDAWN created this Recruiting Roundtable to meet the growing workforce needs of our regional employers. It also strengthens the economic growth of our region which is a core EDAWN value.

Past & Future Topics Include:
- Residential Housing Pipeline
- Regional Talent Attraction Campaign
- Inclusive Hiring
- Competency-Based Hiring
- Regional Infrastructure Planning

GET CONNECTED

2ND FRIDAY OF EACH MONTH
8:30-9:30 AM

Connect with Veronica Chavez the Director of Workforce Development, at Chavez@EDAWN.org with questions or workforce related topics.
TAP for Employers

TAP is a database of resumes submitted through the WorkLivePlayRenoTahoe.com attraction website. It is administered by EDAWN and provided to employers free of charge. Below are the steps for accessing TAP and guidelines for use. The process will be facilitated by the EDAWN Community Liaison, Lindsey Rowles, rowles@edawn.org.

Visit www.edawn.org/workforce-resources/access-skilled-talent to get started!

1. **COMPLETE FORM**
   Complete the first form on this page which is the TAP Access Request Form.

2. **LOG INTO SITE**
   Once you have completed the survey, Lindsey will send you a link to the database website and login instructions. You will also be asked to set up a phone call with Lindsey to walk through access and the features of the site.

   Make sure to bookmark the website!

3. **SEARCH THE DATABASE WEEKLY**
   Set reminders to search for resumes regularly. EDAWN is actively advertising the site across the country and new resumes are added regularly.

4. **REACH OUT TO CANDIDATES**
   We try to keep the database as fresh as possible. Lindsey reaches out to seekers to update the status of their search. Let Lindsey know when you reach out for an interview so she can keep track on her end.

5. **MAKE AN OFFER!**
   Whether accepted or rejected, make sure to update Lindsey. If rejected, she will make a note and the candidate will remain in the pool. If accepted, Lindsey will remove the candidate from the pool.
Employer Tips For

Accessing Emerging Talent

**Post Open Positions on HANDSHAKE**

**YEARAUND**

In addition to posting open position on your *website, Indeed,* and *LinkedIn,* open positions can be posted on the platform used by more than 700 College/University Career Centers across the nation: *Handshake.* This resource is utilized by undergraduate, graduate, and doctoral students.

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**Attend Career Fairs**

**AUGUST-MAY**

Many schools have *targeted fairs* based on *discipline* (STEM, Engineering, Business, Healthcare, etc.) or by *job type* (full time, part time, internship, graduate). Most will post details and register employers through *Handshake.* *Coordinate* with other area employers and representatives, such as EDAWN, to maximize the impact for the region.

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**Create and Post Internships**

**YEARAUND – FALL, SPRING, SUMMER**

An *internship program* is one of the best ways to strengthen your *pipeline* to emerging talent. Internships give talent an opportunity to see if your company is a *good fit* for their culture and vice versa. Work with local institutions and regional schools to find interns. Post internship descriptions on your *website, Indeed,* and *Handshake.* See also EDAWN’s *Tips For A Successful Intern Program.*

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**Mine EDAWN’s Talent Access Pool (TAP)**

**YEARAUND**

EDAWN is actively marketing opportunities in the area through workliveplayrenotahoe.com and is collecting 20-50 *new resumes each week* to the Talent Access Pool. All are welcome to submit. Access is available to all employers for *free.* Contact Lindsey Rowles at rowlsea@edawn.org to get set up and see also *Using EDAWN’s Talent Access Pool.*

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**Other Opportunities**

- Engage in the *UNR/EDAWN Reno Industry Tour:* a bi-annual industry Tour for regional Career Center and Academic Advising professionals. Build relationships directly with contacts that engage with hundreds of thousands of students and can better articulate the opportunities in our area after seeing them first hand.
- Engage with the *American Jobs Center Reno JobConnect* office through *EmployNV.gov* to post open positions and connect with talent.
Employer Tips For

Accessing Professional/Skilled Talent

**Post Open Positions on HANDSHAKE**  
**YEARROUND**

In addition to posting open position on your website, Indeed, and LinkedIn, open positions can be posted on the platform used by more than 700 College/University Career Centers across the nation: Handshake. This resource is utilized by undergraduate, graduate, and doctoral students.

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THE BREW TEAM AT EDAWN IS HERE FOR YOU

The Business Retention, Expansion, and Workforce (BREW) Team at EDAWN proudly serves over 600 Primary Companies in Northern Nevada. We support job growth and workforce development in the Reno-Sparks area and provide one-on-one personalized assistance to primary companies. We assist with business-to-business connections, critical issues, introductions to resources and programs, connections with education, and workforce development and training initiatives. We also recognize outstanding existing primary companies each year via our Existing Industry Awards.

Meet the BREW Team

Nancy McCormick - Senior VP, Business Retention, Expansion & Workforce

“I connect area businesses to resources to help them stay and grow their presence in the region. My role is to help add jobs and grow the economy in the area and to support workforce development efforts in order to meet the needs of new and existing primary employers.” – Nancy

Email Nancy: McCormick@edawn.org
Veronica Chavez - Director, Workforce Development

“I develop, coordinate, and manage the Workforce Development initiatives at EDAWN. Our focus is; retention, training, reskilling, making connections and employee attraction. We support hiring companies by making community connections, creating a strong and supported workforce pipeline and identifying industry resources for our region.” – Veronica

Email Veronica: Chavez@edawn.org

Amanda Berry - Manager, Business Retention & Expansion & Workforce

“I assist and offer support and resources to existing primary companies. My goal is to assist primary companies to ensure that they are happy doing business in the region and have the tools needed to grow, prosper, and create new jobs in Northern Nevada.” – Amanda

Email Amanda: Berry@edawn.org